

## Instructions for completing form (CD 525)

**Important – Please Read. Dissolution is a complex process.** A corporation that has commenced activities may dissolve by filing a Notice of Intent to Dissolve pursuant to O.C.G.A. [14-3-1404](#) and Articles of Dissolution pursuant to O.C.G.A. [14-3-1409](#) Form CD 525 and CD 530 may be used for this purpose. However, use of these forms is optional. Forms CD 525 and CD 530 are not intended to replace competent legal counsel. Secretary of State staff is not authorized to provide legal counsel or explain the steps necessary to successfully dissolve a corporation or to complete these forms. It is for this reason filers are **strongly urged** to obtain professional legal, tax and or business advice to assure filers goals and intentions are met, that requirements of the law are satisfied, and that members, officers and directors are protected even after the dissolution.

### Instructions for completing Form CD 525 Notice Of Intent To Dissolve

Article One	Name of the corporation	Provide the name of the corporation.
Article Two	Date the dissolution was authorized	Provide date dissolution was authorized.
Article Three	One of the proffered statements addressing members' participation in the decision to dissolve corporation must be selected.	
Article Four	The corporation must provide a written statement which may appear in the notice of intent to dissolve certifying that the request for publication of a notice of intent to voluntarily dissolve the corporation and payment therefor has been made as required pursuant to O.C.G.A. §14-3-1404.1. Filer may satisfy the statutory requirement for certification by signing this form. <b>Do not forward publication notice to the Secretary Of State.</b>	
Signature	The notice of intent to dissolve is properly executed when signed and dated by filer. Filer must indicate the capacity in which signing (i.e. officer or chairman of the board of directors) In so signing filer is further certifying publication notice has been forwarded to the legal organ. (O.C.G.A. §14-3-1404.1).	

Please mail or deliver form to Corporations Division, 315 West Tower, #2 Martin Luther King Jr. Drive, Atlanta, GA 30334. Please note: **There is no fee requirement to file "Notice of Intent to Dissolve".**